

**Town of Montague
Committee of Council Meeting
Town Chambers
August 22, 2011 – following Special Meeting**

Call to Order:

Mayor Richard Collins called the meeting to order at 7:05 pm.

Attendance:

Mayor Richard Collins, Deputy Mayor David Mabon, Councillors Peggy MacLeod, Marian Robertson, Peter Doucette, Debbie Johnston, CAO Andrew Daggett, Accountant/Clerk Jill Walsh, three public and two media.

Approval of Agenda:

It was moved by Councillor MacLeod, seconded by Councillor Johnston, that the agenda, including the addendum, be approved.

Motion Carried Unanimously

Disclosure of Conflict of Interest

There were none.

Adoption of Minutes of Previous Committee of Council Meeting

It was moved by Councillor Robertson, seconded by Councillor Johnston, that the minutes of the July 25, 2011, Committee of Council meeting be approved as written.

Motion Carried Unanimously

It was agreed that the presentation of a letter of congratulations to Hugh Graham would be re-staged so that a photograph could be taken.

Delegations, Special Speakers and Public Input

There were none.

Reports

- i) CAO Report—as written
- ii) Financial report (monthly)—as written
- iii) Development Report—as written
- iv) Waterfront Development Corp. Report—Mr. Jack Garnhum presented the report (attached as Schedule A). Special thanks were extended to the Town maintenance staff, John, Tom & Allan, for all their efforts at the waterfront. Councillors and Mr. Garnhum, on behalf of the Dev. Corp.,

undertook to communicate directly, and thereby work more closely and cooperatively together. The idea of requesting a VIC for the waterfront was discussed. The Mayor thanked the WDC for the summer entertainment and farmers' market this year.

- v) **Community Welfare League Report**—Mr. Scott Bell presented the report, including the financial report attached as Schedule B. David Morrison has assumed the duties of general manager, and will be undertaking a projects review. The season will not be as long in 2011-12 as it was last year. The first on-ice activities will begin on September 13.

Requests for Decision

- i) **11-51—Strategic Plan**—Discussion included the status of the 2010 DesRoches draft report, the recommendation in the Ramsay report that a plan be adopted, and the unavailability of Town funding this year. Consensus was that the request would proceed to the September Council meeting.
- ii) **11-52—Eastern Eagles Soccer**—Discussion included the value of the tournament to the community, and the grants and donations policy. There was consensus that the Request proceed to the September Council meeting, upon receipt of a completed application form, with a recommendation for a \$200 contribution.
- iii) **11-53—United Way**—Consensus was that the request would proceed to the September Council meeting, with a recommendation for a \$200 contribution.
- iv) **11-54—Arthritis Awareness Month**—Consensus was that the request would proceed to the September Council meeting.
- v) **11-55—Meeting re: VIC**—Councillor Johnston withdrew the request pending her meeting with the Waterfront Development Corp.
- vi) **11-56—Sidewalk Tender**—The CAO agreed to distribute the numbers to Council when they become available. The consensus was that the awarding of the tender proceed to the September Council meeting.
- vii) **11-57—Locust St. Storm Sewer**—The CAO will obtain more details as quickly as possible. Consensus was that this item proceed to the September Council meeting.
- viii) **11-58—Live Traps**—Discussion included the availability of food for nuisance animals, possible liability issues with Town-owned traps, and whether this is a provincial or municipal jurisdiction. Consensus was that the request would be deferred until the above issues have been addressed.
- ix) **11-59—Skate Park Land & Funding**—Discussion included the need for an identified parcel of land, possible requirements of the Wellness Centre, and the openness of the funding implications in the request. Consensus was that the request would partially proceed to the September Council meeting provided written agreement was supplied by the Community Welfare League. The portion to proceed is “Would the Town of Montague provide one acre of land for the construction of a Montague Skate Park on the property described above”.

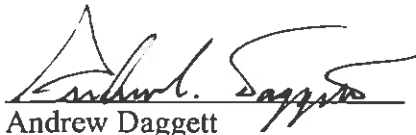
- x) **11-60—Support for Montague EI Centre**—The Town will do whatever it can to prevent losses at the Centre. There will be a motion to go to Council in September.

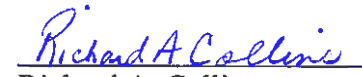
It was agreed that the Town would send condolences upon the death of Jack Layton. A moment of silence was observed.

Adjournment

It was moved by Councillor Johnston, seconded by Deputy Mayor Mabon, that the meeting be adjourned.

This meeting was adjourned at 8:41 pm.


Andrew Daggett
CAO


Richard A. Collins
Mayor

Schedule A

August 22, 2011 - Town Hall Meeting - Update to Town

- We were fortunate this year to have obtained a number of employees through Employment Dev. Agency, Rural Job Initiatives, Jobs for Youth and Skills PEI. This has allowed us to provide great service to the waterfront.
- Our Farmers Market is being received well in the community, most vendors the first few weeks selling out after only being open for 2 hours. They now bring more items to sell! We started with 3 vendors and are now at 11, this is great for our community and we are noticing that people are coming from other communities where they have existing Farmers Market to check out and make purchases at ours.
- Our previous tenant Serendipity left after only 2 ½ weeks, she felt it wasn't busy enough to support her business. However, the good news is that we now have another tenant opening in the next few days, Nancy Beck will be opening up a new store called Christmas at the Station which will also have a Nautical Room.

- Tightline Tours has had a very successful 5 weeks of running tours out of our waterfront and has committed to running tours for 2012 and also booking an office space.
- To-date we are exceeding our 2010 visitor berth age by 10% . Which is great because last year was a significant increase from 2009 being up 127% in visitor berth age. Boats staying with us have mostly been from the Maritimes but there have been boats in from U.K., B.C. , Quebec, and Massachusetts.
- Fuel sales are up as well by about 13% from 2010.
- We had a obtained a copy of the agenda and want to address the suggested VIC - Visitor Information Centre for Montague. We believe that we have a good thing going with our current Welcome Center and are able to do most everything that a VIC center can however our current staff is obtained through the programs previously mentioned and are quite versatile in there jobs being able to accommodate visitors as well as service to the marina. If we were to obtain a VIC staff, they would be designated by the Province to perform 1 duty, service the

visiting public and not be able to do such things as keep our facilities and grounds clean, pump fuel, open launch gates, etc. So please give serious consideration before taking this idea to the Province.

- We have had entertainment twice weekly, on Wednesdays and Sundays evenings from 6 - 8 pm. Attendance has been increasing each week. We will have a Waterfront Appreciation evening on Saturday with entertainment from 6 - 9 pm provided by The Pedagogues, free hotdogs and refreshments. The last evening for entertainment will be on August 31, our employees who operate the sound equipment will be returning to school in September. Our entertainment budget will balance.
- We finally received our speakers back last week that have been with Long & McQuade for 2 months being repaired, hopefully this will improve the sound so that it reaches the residents at Perrin's that are able to get out on the deck but unable to make it down to the waterfront.

- We hope that the efforts made by the Town employees Robbie Martin, Mike MacTavish and the waterfront staff to clean up our compound are being publicly recognized by council. There are a number of older docks in the compound that aren't ready to be thrown out and are great to have when urgent repairs are needed. We had to docks break this spring after marina was installed, without having these readily available older pieces it would have taken much longer and at a greater expense to repair. We are hopeful that there won't be any more bad publicity being published in our local paper discouraging other islanders in other communities and the visiting public from visiting ours waterfront.
- As an addition to serving the visiting public we have added a Baby Change Station to our public washroom.
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Schedule B

Community Welfare League of Montague Income Statement 06/01/2010 to 05/31/2011

REVENUE

Revenues

Misc.Grants-RINK	1,875.00
Town Grants - RINK	45,000.00
Store Grant-RINK	25,000.00
Library Rental - RINK	8,205.62
Loss on disposal of assets	0.00
Canteen Income - CAN	114,105.67
Vending Machine Sales	5,840.95
PST Commissions - CAN	0.00
Miscellaneous Income - CAN	2,378.88
Cash Over/Short - CAN	183.68
Liquor Sales - RINK	10,277.13
Ice Rentals - RINK	179,284.87
ATM Commission- RINK	552.86
Room Rentals-RINK	13,793.22
Program Registration-RINK	385.00
Cash Over/Short - RINK	-14.05
Day Camp -RINK	873.70
Referees - RINK	0.00
Rink Signs - RINK	17,806.13
Town Events-RINK	417.86
Rink Rental Income - RINK	0.00
Event Admission-RINK	18,304.82
Rent - Rink Sales - RINK	0.00
PST Commissions-RINK	42.34
Miscellaneous Income - RINK	5,508.37
Total Revenues	<u>449,598.03</u>

TOTAL REVENUE

449,598.03

EXPENSE

Expenses

Item Assembly Costs	0.00
Adjustment Write-off	0.00
Early Payment Purchase Discounts	0.00
Freight Expense	1,232.49
User-Defined Expense 5 Expense	0.00
Canteen Purchases - CAN	880.61
Liquor Purchases-RINK	5,933.50
Equipment Purchases - CAN	287.83
Canteen Supplies - CAN	75,088.12
Rink Supplies - RINK	7,813.69
Legal Fees - Rink	0.00

Accounting - RINK	6,022.72	
Advertising - RINK	2,789.81	
Bad Debt Expense - RINK	0.00	
Dues and Fees - CAN	100.00	
Dues and Fees - RINK	1,374.27	
Insurance - RINK	1,390.00	
Bank Charges and Interest - CAN	514.11	
Bank Charges and Interest - RINK	1,178.75	
Mortgage Interest - RINK	0.00	
Taxes - RINK	-272.50	
Building Repairs - CAN	0.00	
Building Repairs - RINK	11,897.37	
Equipment Repairs - CAN	0.00	
Equipment Repairs - RINK	18,790.94	
Equipment Purchases - RINK	3,403.44	
Day Camp Purchases-RINK	1,358.93	
Garbage - RINK	2,199.50	
Wage Subsidies - CAN	0.00	
Wage Levies - CAN	0.00	
Employee Benefits	3,288.09	Jeff-Fuel Allowance
Wages - CAN	26,993.44	
Workers Compensation - CAN	0.00	
Rink Wage Subsidies - RINK	-60,231.37	EDA/Skills PEI Funding
Miscellaneous - RINK	5,212.47	Dinner Theatre/Petty Cash, etc.
Wage Levies - RINK - CPP	7,019.06	
Wage Levies Rink - EI	4,467.59	
Wages - RINK	154,942.69	
Workers Compensation - RINK	2,283.55	
Office - CAN	97.67	
Office - RINK	5,106.77	
Fuel - CAN	629.75	
Fuel - RINK	29,158.09	
Rent Expense	30,414.89	Mortgage
Donations	8,100.00	Price is Right Payout
Water & Sewer Taxes - RINK	2,947.56	
Lights - RINK	91,882.29	
Telephone - RINK	4,505.65	
Miscellaneous - RINK	5,930.29	Price is Right Expenses
Miscellaneous - CAN	2,818.77	
Fundraiser Expenses	0.00	
Rink Transfers - RINK	0.00	
Suspense	0.00	
Sign Expense	2,866.52	
Total Expenses	<u>469,987.35</u>	
TOTAL EXPENSE	<u>469,987.35</u>	
NET INCOME	<u>-20,389.32</u>	

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